

MINUTES

**BURNEY FIRE PROTECTION DISTRICT
BOARD OF FIRE COMMISSIONERS
JANUARY 9, 2008
3:00 PM Regular Meeting
4:00 PM Closed Session**

OPEN SESSION

MEETING CALLED TO ORDER: 3:00 p.m. by Board Member Miller. Chair Moore was absent, and Vice Chair Boyd Taylor had laryngitis; he requested that Lynn Miller conduct the meeting.

FLAG SALUTE - Board Member Miller.

RECOGNIZE NEWLY ELECTED BOARD MEMBERS - Chair Miller recognized re-elected Board Member Robert Moore, and newly elected Board Member Roger Valinoti.

ROLL CALL

Bob Moore - Absent
Boyd Taylor
Roger Valinoti
Donna Caldwell
Lynn Miller

AGENDA APPROVAL

On motion by Caldwell, and second by Taylor, the **Agenda was approved** by the following vote:

Ayes: Taylor, Valinoti, Caldwell, Miller
Noes: None
Absent: Moore
Abstain: None

ANNOUNCEMENTS

None.

PRESENTATIONS

Board Member Miller presented Elizabeth Luck with a plaque honoring her late husband, Steve Luck as BFPD's first paid fireman.

COMMITTEE REPORTS

Finance - None.

Strategic Plan Committee - None.

Fire Station Relocation Committee - None.

Legislative Committee - None.

Rules and Regs - None.

PUBLIC FORUM

Donald Craig of Burney voiced his concerns regarding the fire hydrants, water pressure, and fire protection in Johnson Park. He said that the citizens in Johnson Park are upset because Del Oro is raising their rates without improving the water system. Mr. Craig requested that someone from the Fire District attend Del Oro's meeting on February 5th.

Richard Arneson of Johnson Park spoke and said that he was in agreement with Mr. Craig's concerns. Mr. Arneson said that he would like to see CDF become a year-round station.

PUBLIC FORUM RESPONSE

Board Member Caldwell agreed with Mr. Craig's comments and said that the Public Utilities Commission needs to be advised of the citizen's concerns.

Chief Russell said that he would speak at Del Oro's meeting if the Board directs him to.

Chief Russell suggested that the citizens of Burney contact Glenn Hawes, Board of Supervisors, and relay their concerns and recommendations regarding the CDF staffing. Chief Russell said that Johnson Park has an ISO rating of 9 (10 is the worst rating).

1. CONSENT CALENDAR

Items are expected to be routine and non-controversial. They will be acted upon by the Board at one time, using one motion, without discussion. Any Commissioner, staff member, or interested person or party may request that an item be removed from the consent calendar for later discussion.

- a. Approval for payment of bills as submitted: December 13, Batch 1; December 19, Batch 2; December 20, Batch 3.
- b. Approval of the Minutes from the Regular Meeting December 12, 2007.

On motion by Valinoti, and second by Taylor, the **Consent Calendar Items were approved by the following vote:**

Ayes: Taylor, Valinoti, Caldwell, Miller
Noes: None
Absent: Moore
Abstain: None

2. ITEMS REMOVED FROM THE CONSENT CALENDAR

Items c - Monthly financial report for December 2007, and d - Ambulance accounts receivable report for December 2007. These were not received in time for today's meeting and were pulled from the Consent Calendar.

3. DISCUSSION / ACTION ITEMS

a. Set 2008 Board Meeting Calendar.

On motion by Valinoti, and second by Taylor, **Board Meetings are set for the second Wednesday of each month at 3:00 p.m. Approved by the following vote:**

Ayes: Taylor, Valinoti, Caldwell, Miller
Noes: None
Absent: Moore
Abstain: None

b. SCHMRT Invoice.

Board Member Miller asked if there were any benefits by belonging to SCHMRT (Shasta County Hazardous Materials Team).

Chief Russell said that some of the requirements in belonging to SCHMRT is that everyone on the team must have an annual physical, must attend training, have decon training, and all firefighters must be first responders.

Zalynn Baker asked what the \$1,000 (invoice amount) does for us. What are the benefits? Why aren't we currently being contacted for Hazmat incidents?

Board Member Caldwell asked Chief Russell, and Courtney Cleckler to provide insights on SCHMRT to the Board at a future date.

On motion by Valinoti, and second by Taylor, **the above item is tabled until more information can be provided to the Board, approved by the following vote:**

Ayes: Taylor, Valinoti, Caldwell, Miller
Noes: None
Absent: Moore
Abstain: None

FUTURE AGENDA ITEMS

For the February 13th meeting, the Board is requesting a staff report from Chief Russell regarding PC832 requirements.

2006-2007 Audit presentation - March 12th Board Meeting.

FIRE CHIEF'S REPORT

Chief Russell addressed the fact that BFPD requires new Paid Call applicants to pay for their physical, drug test, and DOJ background check in advance. The District then reimburses the employee after a year of service. This was instituted because the District had several applicants that were processed, but never followed through with employment. Chief Russell said that this requirement is a hardship for some and that there should be some way to assist those in need.

Board Member Miller said that the District could review an individual's particular circumstance for special consideration. She also stated that BFPD has a fund within the Shasta Regional Community Foundation for discretionary use to assist individuals who qualify.

Kevin Grannis was introduced to the Board as the District's new full-time firefighter, hired in December 2007.

Chief Russell said that thanks to Matt's efforts and his new "recruits", our ambulance coverage has greatly improved.

Chief Russell said that for now, there are no funds available from the Indian Gaming Grants, nor the Volunteer Assistance Grants.

The Title III Timber monies request had to have been filed back in July 2007. Chief Russell will contact Shasta County and see if there are any monies leftover.

The Fire Control 3 Class (building burning), has been rescheduled for February 9 and 10, 2008. Chief Russell is hoping to have all of our firefighters attend this class.

Sixteen new wildland fire shelters have been ordered. Cost is just over \$5,000. Board Member Caldwell asked Chief how many shelters we actually need. Chief said 20 would be good.

BFPD purchased padlocks to use when there is a structure fire and the power to the building needs to be turned off. This will alleviate the owners from turning the power back on before it is safe to do so.

Chief Russell praised all who helped to make the 2007 Christmas Toy Drive a great success.

Chief Russell will contact Muni Financial and see what the status of the Ambulance Service Fees study is.

In 2007, we had a total of 716 fire and medical calls. Calls averaged 1.96/day.

BOARD MEMBER REPORTS

Board Member Miller thanked the ambulance crew for the care they showed with her future mother-in-law during her medical emergency.

Board Member Miller offered to provide another recliner for the over-night ambulance crew if needed.

Board Member Caldwell thanked everyone for their hard work during Santa's Workshop. The Board went into Closed Session at 3:50 p.m.

CLOSED SESSION

Personnel - Government Code 54957 - Interviews for new Fire Chief.

RESULTS OF CLOSED SESSION

The Board reconvened at 4:40 p.m. They will continue to arrange interviews with new candidates.

ADJOURNMENT

Chair Moore adjourned the meeting at 4:40 p.m.

Board President

District Secretary, Cindy Cooley

Date: January 9, 2008